2002-2003 Direct Loan Technical Reference
March 2002

Tracking Log

Page(s) affected	Page(s) inserted	Change(s) made
Table of Contents		
i		Updated the shifting page numbers. Added *"COD Web site and User ID Setup"* Added *"School Testing for 2002-2003"*
ii		Updated the shifting page numbers. Removed some message classes. Changed message class from DLFF01OP to DLFF03OP
v		Updated the shifting page numbers.
vii	viia	Updated message classes. Removed the information on "The Pending SSN Changes Over 45 Days Report."
viii		Removed School/COD Loan Totals List, B-29.
Overview		
O-16	O-16	Added *"COD Web site and User ID Setup"*
O-17	O-17	Added *"School Testing for 2002-2003"*
Custom Layouts		
1-2 thru 1-4	1-2, 1-3, 1-4	A new and easier to use Direct Loan Message Class matrix has been inserted to replace the old message class matrix.
The page numbers throughout all of Section 1—Custom Layouts (including parts 1, 2, 3 and 4) have shifted due to the smaller size of the new and improved Direct Loan Message Class matrix. **Please discard your old 1-Custom Layouts section (including parts 1, 2, 3, and 4) and replace with the new 1-Custom Layouts section (including parts 1, 2, 3, and 4) from the March update of the 2002-2003 Direct Loan Technical Reference.**		
1-7		Updated the Valid Field Content of field 9.
1-32		Updated the Justify column of field 133.
1-38		Updated the Justify column of field 10.
1-77		Updated the Justify column of field 27.
1-104		Updated the Valid Field Content of field 9.
1-110		Updated the Valid Field Content of field 17.
1-111		Updated the Valid Field Content column of field 19.
1-112 thru 1-144		Removed "LOC" from title Removed Message Class DLRBLDOP *(1-112 and 1-142 only)* from title.
1-147		Changed message class from DLFF01OP to DLFF03OP from title.
Custom System Requirements		
3-19		Deleted the fourth paragraph.
3-66		Changed "proceed with Step 1" to "proceed with Step 4."

Combination Layouts		
5-6		Updated Field Name/Description and Valid Field Content of field 25 in the External Import Loan Origination Add File.
5-7		Updated Valid Field Content of field 26 in the External Import Loan Origination Add File.
5-8		Updated Valid Field Content of field 33 in the External Import Loan Origination Add File.
5-9		Updated Valid Field Content of field 41 in the External Import Loan Origination Add File.
5-10		Updated Valid Field Content of field 48 in the External Import Loan Origination Add File.
5-14	5-14b	Inserted a new field 76 and changed the existing fields 76 and 77 to 77 and 78. Updated total bytes.
5-26		Added Change Field S194 for MPN ID.
5-40		Added Change Field S194 for MPN ID.
**All of the External Export section of the Combo Layouts (page 5-42 thru 5-62) needed to be re-alphabetized within record types.		
5-43		Deleted "Borrower's" from the Field name *Date of Birth Change Date.* Added field name definition.
5-44		Deleted "Student's" from the Field name *E-mail Address.* Changed field name definition.
5-46		Updated the Interview Date Field name to read *Loan Entrance Interview Date?* Added field name definition.
5-48		Added field name definition to Permanent Address Change Date.
5-49		Updated the Institution Use Field name to read *School Use.* Updated the State of Legal Residence Field name to read *Student's State of Legal Residence- Demo.* Added the field name definition to Social Security Number Change Date.
5-51		Removed the Field Names COD's Total Net Loan. Amount and COD's Total Net Loan Amount Change Date.

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Combination Layouts (con't)		
5-54		Added the *Parent Borrower's Address Change Date* Field Name.
5-55		Added the *Parent Borrower's Date of Birth Change Date* Field name.
5-56		Added the *Parent Borrower's SSN Change Date* Field name.
5-57		Removed "Prom Note ID" from Prom Note ID/MPN Field name. Removed "N = PLUS" from the Valid Field Content. Added "Always blank for PLUS loan."
5-59		Added the *Student's Original SSN* Field name. Added field name definition to Social Security Number Change Date.
5-60		Deleted the *Loan Booked Date* Field Name. Deleted the *Loan Booked Status* Field Name.
5-61		Deleted the *Booking Batch ID* Field Name.
Combination Edits		
6-7	6-7a	Updated message for 1065.
6-8		Updated condition and message for 1085.
6-8		Updated condition for 1090.
6-9		Removed edit 2005.
6-11		Updated condition for 3900.
6-11		Updated condition for 3995.
Combination System Requirements		
7-8		Changed "proceed with Step 1" to "proceed with Step 4."
Appendix A		
A-3		Removed the paragraph entitled "The Pending SSN Changes Over 45 Days Report."
A-13		Removed two message classes from the title.
A-14		Removed two message classes from the title.
A-15		Updated the message classes in the title.
A-16		Removed the report.
A-17		Removed two message classes from the title.
A-23		Added the message class ED0403OP and DQBD03OP to the title.
Appendix B		
B-29 thru B-31		Deleted the information about School/COD Totals List.

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Appendix D		
D-10		Added Web addresses.
Index		
ii		Shift in page numbers.
iii		Shift in page numbers.
iv		Shift in page numbers.
v		Shift in page numbers. Updated message class DLFF01OP to DLFF03OP. Removed message class DLRBLDOP.
vi		Shift in page numbers.
vii		Shift in page numbers.
viii		Shift in page numbers.
ix		Shift in page numbers.

Table of Contents

COD Web site and User ID Setup

All schools including Phase-In Participants and Third Party Servicers who wish to receive on-line access to the COD Web site must identify personnel to serve as administrators. Administrators will be able to establish additional users within their individual organizations and provide access to the COD Web site. The number of administrators is at the discretion of the institution, although it is strongly recommended that the number be limited.

In order to establish an administrator account for the COD Web site, organizations should submit an administrator request letter printed on university or corporate letterhead to the COD Customer Service Center at:

> **US Department of Education**
>
> **SFA Customer Service Center**
>
> **P.O. Box 9003**
>
> **Niagara Falls, NY 14302**

This letter must include the following information:

1. Security administrator's First Name

2. Security administrator's Last Name

3. Keyword – Mother's maiden name (used as an identifier if the user forgets their password)

4. Work telephone number

5. Email address

6. OPE ID

7. School Name

8. Job Title

9. Work address

10. Work fax number

11. Security administrator's signature

12. School approving authority's name, title, and signature (e.g., Financial Aid Director)

13. Third Party Vendor Used (if applicable) - the school may provide a vendor with access

After the COD Customer Service Center has successfully processed the administrator request, administrators will receive their User ID and password through the email address provided in the response letter. An initial email will contain the assigned User ID for the COD Web site, along with instructions for accessing the Web site. For security purposes, the password will be delivered in a separate email.

School Testing for 2002-2003

Phase-In Participants can test with the Common Origination and Disbursement (COD) System during School Testing Phase III and IV. The possible testing dates are:

Phase III – Structured Application Testing	02/25/2002 to 03/22/2002
	04/08/2002 to 05/07/2002
Phase IV – Application Testing	05/06/2002 to 09/30/2002

The purpose of Phase III - Structured Application Testing is to ensure that schools can send, receive, and process batches of records using structured test cases provided by COD.

Phase IV – Application Process Testing allows school testing after the COD Release 1.1 has been migrated to production. The purpose of the continued Application Process Testing is to ensure schools can send, receive, and process batches of records using structured test cases provided by COD.

To take advantage of this testing opportunity, schools must complete the School Testing Sign-Up Document.

The School Testing Sign-Up Document, the School Testing Guide and Phase-In Test Cases Guide are available in the COD Technical Reference Version 3.2 at **ifap.ed.gov**.

Summary of Direct Loan Message Classes

The message class table published in the November 2001 Direct Loan Technical Reference has been replaced with a new and easier to use Direct Loan Message Class matrix. Please refer to the following table as the new source of message class information.

Message classes that end in an **OP** are for imported batches and those that end in an **IN** are for exported batches. In the following table, "03" in the message classes represents the year indicator for the 2002-2003 cycle year and "N/A" in the Batch ID or Record Length column means that this does not apply to this batch.

Message Class	Batch ID	Data Description	Record Length
Exports to COD			
DESF03IN	#D	Full Loan Sub/Unsub Origination Records	1064
DESC03IN	#E	Loan Origination Change	614
DESD03IN	#H	Disbursement Records	152
DEPF03IN	PF	Full Loan PLUS Origination Records	1064
Exports to External Systems (Combination Schools)			
DEER03IN	#F	External Loan Data (from EDExpress into an external source)	N/A
Imports from External Systems (Combination Schools)			
DIEA03OP	#O	External Loan Origination Add File (from external source into EDExpress)	635
DIEC03OP	#P	External Change Record (from external source into EDExpress)	580
N/A	N/A	ISIR Import Add	N/A
N/A	N/A	Packaging Import Add	N/A

Summary of Direct Loan Message Classes (Continued)

Message Class	Batch ID	Data Description	Record Length
Imports from COD to DL Phase-In Schools			
DIPA03OP	#A	MPN/PLUS Prom Note Acknowledgement	190
DIOD03OP	#B	Booking Notification	152
DIPC03OP	#C	PLUS Credit Decision Acknowledgement	80
DISF03OP	#D	Full Loan Sub/Unsub Origination Acknowledgement	95
DIPF03OP	PF	Full Loan PLUS Origination Acknowledgement	95
DIPA03OP	#D or PF	MPN/PLUS Prom Note Acknowledgement (Standard Origination)	190
DIOC03OP	#E	Loan Origination Change	614
DIOD03OP	#H	Disbursement Acknowledgement	152
CODRBFOP	RB	Rebuild Loan File (on demand)	1059
DIOD03OP	SP	Payment to Servicer	152
DARC03OP	#Q	Funded Disbursement List (Actual Disbursement Roster – Comma-Delimited)	N/A
DIAO03OP	#Q	Funded Disbursement List (Actual Disbursement Roster – Preformatted)	80
DALC03OP	#R	Pending Disbursement List (Anticipated Disbursement Listing – Comma-Delimited)	N/A
DIAA03OP	#R	Pending Disbursement List (Anticipated Disbursement Listing - Preformatted)	80
DIWC03OP	#W	30-Day Warning Report (Comma-Delimited)	N/A
DIWR03OP	#W	30-Day Warning Report (Preformatted)	80
DABSCDOP	N/A	Disbursement Activity Not Yet Booked at Servicing Report (Comma-Delimited)	N/A
DABSPFOP	N/A	Disbursement Activity Not Yet Booked at Servicing Report (Preformatted)	80
DUPLCDOP	N/A	Duplicate Student Borrower Report (Comma-Delimited)	N/A
DUPLPFOP	N/A	Duplicate Student Borrower Report (Preformatted)	80
INACCDOP	N/A	Inactive Loans Report (Comma-Delimited)	N/A
INACPFOP	N/A	Inactive Loans Report (Preformatted)	80
SNDCPFOP	N/A	SSN/Name/Date of Birth Change (Preformatted)	80
SNDCCDOP	N/A	SSN/Name/Date of Birth Change Report (Comma-Delimited)	N/A
DSDD03OP	AS	Import School Account Statement (Delimited, Disbursement Level Loan Detail)	N/A
DSDF03OP	AS	Import School Account Statement (Fixed-Length, Disbursement Level Loan Detail)	220
DSLD03OP	AS	Import School Account Statement (Delimited, Loan Level Loan Detail)	N/A
DSLF03OP	AS	Import School Account Statement (Fixed-Length, Loan Level Loan Detail)	220

IN = Input to the SAIG, OP = Output from the SAIG, N/A – This does not apply to this batch.

Summary of Direct Loan Message Classes (Continued)

Message Class	Batch ID	Data Description	Record Length
Imports from LOC			
DECC03OP	N/A	Entrance Counseling Results (Comma-Delimited)	N/A
DECF03OP	N/A	Entrance Counseling Results (Fixed-Length)	80
DECP03OP	N/A	Entrance Counseling Results (Preformatted)	80
Imports from Servicing			
ED0403OP	N/A	Delinquent Borrowers Report (Preformatted)	80
DQBD03OP	N/A	Direct Loan Delinquency File	N/A
DLCM03OP	N/A	Exit Counseling Results (Comma-Delimited)	N/A
DLFF03OP	N/A	Exit Counseling Results (Fixed-Length)	710
DLFM03OP	N/A	Exit Counseling Results (Preformatted)	710

IN = Input to the SAIG, OP = Output from the SAIG, N/A – This does not apply to this batch.

Header (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
9	70	71	2	Rebuild Loan File Request Type Identifies the data requested by schools for data recovery	01 = Program Year 02 = Date Range 03 = Borrower 04 = 21-Character Loan ID Can be blank This is used only on the Rebuild Loan File (~~DLRBLDOP~~/CODRBFOP Batch Type RB)	Left
10	72	80	9	Software Provider Identifier and Version Number Identifies software vendor and version number of software	Software Provider ID = 3 alphanumeric characters Software Provider Version = 6 alphanumeric characters Can be blank Always blank for all files sent to schools	Left
11	81	N	N	*Filler Length of filler = N minus 80 where N= Record length provided in Field #2	For ED use only	Left
		Total Bytes	N*			

*Filler is added, if necessary, to make the header record the same length as the detail records which follow.

Full Loan (Subsidized/Unsubsidized/PLUS) Origination—Export to Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
131	841	841	1	Student's Loan Default/Grant Overpayment (PLUS) The student is in default on a Title IV loan or owes a refund on a Title IV grant	N = No Z = Overridden by School Required for PLUS only	Left
132	842	847	6	School Code Direct Loan School Code	X00000–X99999 where X = G or E	Left
133	848	852	5	Loan Amount Requested (Accepted Promissory Note Amount) Loan Amount Accepted for PLUS Loan	Numeric >= 0 for PLUS Loans Blank for Subsidized/Unsubsidized	~~Left~~ ***Right***
134	853	887	35	Student's Local Address The first line of the student's local address Student's local address is not required; however, if a local address does not pass COD edits it will be stored as blank	0–9 Uppercase A–Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Left

Full Loan (Subsidized/Unsubsidized/PLUS) Origination Acknowledgement—Import from Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
9	90	90	1	Master Promissory Note Indicator The Master Promissory Note indicator is used to indicate whether or not the LOR has been linked to a MPN at COD	Y = LOR has been linked to a MPN at COD N = LOR is not linked to a MPN on file at COD Blank for PLUS	Left
10	91	95	5	Loan Amount Requested (Accepted Promissory Note Amount) Loan Amount Accepted for PLUS Loan	Numeric >= 0 for PLUS Loans Blank for Subsidized/Unsubsidized	~~Left~~ *Right*
		Total Bytes	95			

MPN/PLUS Promissory Note Acknowledgement—Import from Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
26	164	184	21	Master Promissory Note Identification The Master Promissory Note (MPN) Identifier printed on the Master Promissory Note. This MPN ID is used by COD to link Subsidized/ Unsubsidized loans to this Master Promissory Note	Student's Social Security Number: 001010001–999999998 MPN Indicator: M for 01 and forward Subsidized and Unsubsidized : S or U for 00 Subsidized and Unsubsidized Program Year: 00 and forward School Code: X00000–X99999 where X = G or E Loan Sequence Number: 001–999 Blank for PLUS	Left
27	185	189	5	Loan Amount Requested (Accepted Promissory Note Amount) Loan Amount accepted for PLUS Loan	Numeric >= 0 for PLUS Loans Blank for Subsidized/Unsubsidized	~~Left~~ *Right*
28	190	190	1	Master Promissory Note Type	"E" indicates electronic MPN Blank indicates paper MPN	Left
		Total Bytes	190			

Section V (Fixed-Length)—Cash Detail (Record Type "C")

Note: This section is optional. If you choose **not** to receive this section, please contact COD.

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
7	43	50	8	Process Date Date Processed at COD	Format is CCYYMMDD 19000101–20991231	Date
8	51	51	1	Transaction Type—Cash Type of Cash Transaction	R = Cash Receipts X = Returns of Excess Cash	Left
9	52	59	8	Transaction Date Date that Excess Cash is applied, or Date that Drawdown activity occurred	Format is CCYYMMDD ~~19990623–20020630~~ ***20010622-20040927***	Date
10	60	71	12	Check Number (if available at COD) Check Number returned by the school on a check for return of excess cash	Numeric > = 0 Can be blank	Right
11	72	82	11	Transaction Amount COD amount of the cash receipt or return of excess cash transaction	-9999999999 to 09999999999 Cannot be blank; can be zero filled	Right
12	83	95	13	GAPS Control Number Code received from GAPS for cash receipts only	Numeric > 0 Can be blank	Right
13	96	214	119	Filler	For ED use only	Left
14	215	220	6	Record Count Sequence # Record counter for each record in the SAS file	000001–999999	Right
		Total Bytes	220			

Note: For Cash Receipts (drawdowns) and Excess Cash, the GAPS system is accepting pennies. However, these amounts are truncated on the SAS.

Section VII (Fixed-Length)—Loan Detail, Disbursement Activity Level (Record Type "D") (Continued)

Note: This section is optional. If you choose **not** to receive this section, please contact COD.

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
13	98	102	5	Disbursement Actual Interest Rebate Amount—COD COD calculated actual interest rebate amount (in dollars)	Numeric > 0	Right
14	103	107	5	Disbursement Actual Net Amount— COD COD calculated actual net amount (in dollars) of the disbursement	Numeric > 0	Right
15	108	113	6	Disbursement Actual Net Adjustment—COD COD calculated actual net adjustment amount (in dollars) of the disbursement	-99999 to 099999 Can be blank	Right
16	114	115	2	Disbursement Number The disbursement number for the current disbursement transaction	01–04 for PLUS 01–20 for Subsidized/Unsubsidized	Right
17	116	117	2	Disbursement Sequence Number The sequence number that determines the order in which the disbursement activity is processed	01–99 ~~Can be blank~~	Right
18	118	118	1	Transaction Type— Disbursement Disbursement Activity recorded at COD	A = Adjusted Disbursement Amount D = Disbursement Disbursement Activity = Q is not indicated on the SAS	Left

Section VII (Fixed-Length)—Loan Detail, Disbursement Activity Level (Record Type "D") (Continued)

Note: This section is optional. If you choose **not** to receive this section, please contact COD.

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
19	119	126	8	Transaction Date Date disbursement activity occurred at the school	Format is CCYYMMDD ~~20000623–20030927~~ *20010622-20040927*	Date
20	127	131	5	Total Gross Amount—COD The sum of COD calculated actual gross amounts (in dollars) for the loan	Numeric > 0 Can be blank	Right
21	132	136	5	Total Loan Fee Amount—COD The sum of COD calculated actual loan fee amounts (in dollars) for the loan	Numeric > 0 Can be blank	Right
22	137	141	5	Total Interest Rebate Amount—COD The sum of COD calculated actual interest rebate amounts (in dollars) for the loan	Numeric > 0 Can be blank	Right
23	142	146	5	Total Net Amount—COD The sum of COD calculated actual net amount (in dollars) for the loan	Numeric > 0 Can be blank	Right
24	147	214	68	Filler	For ED use only	Left
25	215	220	6	Record Count Sequence # Record counter for each record in the SAS file	000001–999999	Right
		Total Bytes	220			

Rebuild

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System
(~~DLRBLDOP~~/ CODRBFOP)
Batch Type RB

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	1	1	Record Type The type of record included in the file	O = Rebuild Origination Detail Record	Left
2	2	22	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001–999999998 Loan Type: S = Subsidized 　　　　　　U = Unsubsidized 　　　　　　P = PLUS Program Year: 03 (for 02–03) 　　　　　　　02 (for 01–02) 　　　　　　　01 (for 00–01) School Code: X00000–X99999 where X = G or E Loan Sequence Number: 001–999	Left
3	23	31	9	Borrower's Social Security Number The borrower's current Social Security Number	001010001–999999998	Right
4	32	43	12	Borrower's First Name The borrower's first name	0–9 Uppercase A–Z . (Period) ' (Apostrophe) (Dash) Left justified with an A-Z in the first position	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
5	44	59	16	Borrower's Last Name The borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)	Left
6	60	60	1	Borrower's Middle Initial	Uppercase A-Z Can be blank	Left
7	61	95	35	Borrower's Permanent Address The first line of the borrower's permanent address	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)	Left
8	96	111	16	Borrower's Permanent Address City The city where the borrower permanently resides	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
9	112	113	2	Borrower's Permanent Address State The state where the borrower permanently resides	Uppercase A–Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1	Left
10	114	122	9	Borrower's Permanent Zip Code The borrower's address Zip Code	0–9 Space(s) Last 4 digits can be blank	Left
11	123	132	10	Borrower's Telephone Number The borrower's home telephone number	0–9 Can be blank	Right
12	133	152	20	Borrower's Driver's License Number The borrower's driver's license number	0–9 Uppercase A–Z Space(s) - (Dash) * (Asterisk) Can be blank	Left
13	153	154	2	Borrower's Driver's License State The borrower's driver's license state	Uppercase A–Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1 Can be blank	Left
14	155	162	8	Borrower's Date of Birth The borrower's date of birth	Format is CCYYMMDD	Date

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
15	163	163	1	Borrower's Citizenship The borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Full Loan Origination or Loan Origination Change Records) Can be blank for Subsidized/Unsubsidized	Right
16	164	172	9	Borrower's Alien Registration Number The borrower's alien registration number, if eligible non-citizen	0-9 Can be blank	Right
17	173	173	1	Borrower's Loan Default/Grant Overpayment The borrower is in default on a Title IV loan or owes a refund on a Title IV grant	N = No Z = Overridden by School	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
18	174	175	2	Student's College Grade Level Indicates the student's current college grade level in the program or college	Values for Program Year = 01 01 = 1st year undergraduate, never attended college 02 = 1st year undergraduate, attended college before 03 = 2nd year undergraduate/sophomore 04 = 3rd year undergraduate/junior 05 = 4th year undergraduate/senior 06 = 5th year/other undergraduate 07 = Continuing graduate/professional or beyond Values for Program Year = 02 and 03 00 = 1st year undergraduate, never attended college 01 = 1st year undergraduate, attended college before 02 = 2nd year undergraduate/sophomore 03 = 3rd year undergraduate/junior 04 = 4th year undergraduate/senior 05 = 5th year/other undergraduate 06 = 1st year graduate/professional 07 = Continuing graduate/professional or beyond	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
19	176	180	5	Loan Amount Approved The total maximum amount for which the borrower is eligible	Numeric > = 0	Right
20	181	188	8	Loan Period Start Date The date when classes begin for the specific period covered by the loan	Format is CCYYMMDD	Date
21	189	196	8	Loan Period End Date The date when classes end for the specific period covered by the loan	Format is CCYYMMDD	Date
22	197	204	8	1st Disbursement Anticipated Date The anticipated disbursement date for the 1st disbursement	Format is CCYYMMDD	Date
23	205	209	5	1st Disbursement Anticipated Gross Amount The anticipated gross amount for the 1st disbursement	Numeric > = 0	Right
24	210	214	5	1st Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 1st disbursement	Numeric > = 0	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
25	215	219	5	1st Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 1st disbursement	Numeric > = 0 Will be blank for 2000-2001	Right
26	220	224	5	1st Disbursement Anticipated Net Amount The anticipated net amount for the 1st disbursement	Numeric > = 0	Right
27	225	232	8	2nd Disbursement Anticipated Date The anticipated disbursement date for the 2nd disbursement	Format is CCYYMMDD Can be blank	Date
28	233	237	5	2nd Disbursement Anticipated Gross Amount The anticipated gross amount for the 2nd disbursement	Numeric > = 0 Can be blank	Right
29	238	242	5	2nd Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 2nd disbursement	Numeric > = 0 Can be blank	Right
30	243	247	5	2nd Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 2nd disbursement	Numeric > = 0 Will be blank for 2000-2001	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
31	248	252	5	2nd Disbursement Anticipated Net Amount The anticipated net amount for the 2nd disbursement	Numeric > = 0 Can be blank	Right
32	253	260	8	3rd Disbursement Anticipated Date The anticipated disbursement date for the 3rd disbursement	Format is CCYYMMDD Can be blank	Date
33	261	265	5	3rd Disbursement Anticipated Gross Amount The anticipated gross amount for the 3rd disbursement	Numeric > = 0 Can be blank	Right
34	266	270	5	3rd Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 3rd disbursement	Numeric > = 0 Can be blank	Right
35	271	275	5	3rd Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 3rd disbursement	Numeric > = 0 Will be blank for 2000-2001	Right
36	276	280	5	3rd Disbursement Anticipated Net Amount The anticipated net amount for the 3rd disbursement	Numeric > = 0 Can be blank	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
37	281	288	8	4th Disbursement Anticipated Date The anticipated disbursement date for the 4th disbursement	Format is CCYYMMDD Can be blank	Date
38	289	293	5	4th Disbursement Anticipated Gross Amount The anticipated gross amount for the 4th disbursement	Numeric $> = 0$ Can be blank	Right
39	294	298	5	4th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 4th disbursement	Numeric $> = 0$ Can be blank	Right
40	299	303	5	4th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 4th disbursement	Numeric $> = 0$ Will be blank for 2000-2001	Right
41	304	308	5	4th Disbursement Anticipated Net Amount The anticipated net amount for the 4th disbursement	Numeric $> = 0$ Can be blank	Right
42	309	316	8	5th Disbursement Anticipated Date The anticipated disbursement date for the 5th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
43	317	321	5	5th Disbursement Anticipated Gross Amount The anticipated gross amount for the 5th disbursement	Numeric $>= 0$ Can be blank Blank for PLUS	Right
44	322	326	5	5th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 5th disbursement	Numeric $>= 0$ Can be blank Blank for PLUS	Right
45	327	331	5	5th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 5th disbursement	Numeric $>= 0$ Will be blank for 2000-2001 Blank for PLUS	Right
46	332	336	5	5th Disbursement Anticipated Net Amount The anticipated net amount for the 5th disbursement	Numeric $>= 0$ Can be blank Blank for PLUS	Right
47	337	344	8	6th Disbursement Anticipated Date The anticipated disbursement date for the 6th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
48	345	349	5	6th Disbursement Anticipated Gross Amount The anticipated gross amount for the 6th disbursement	Numeric $>= 0$ Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
49	350	354	5	6th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 6th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
50	355	359	5	6th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 6th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
51	360	364	5	6th Disbursement Anticipated Net Amount The anticipated net amount for the 6th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
52	365	372	8	7th Disbursement Anticipated Date The anticipated disbursement date for the 7th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
53	373	377	5	7th Disbursement Anticipated Gross Amount The anticipated gross amount for the 7th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
54	378	382	5	7th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 7th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
55	383	387	5	7th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 7th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
56	388	392	5	7th Disbursement Anticipated Net Amount The anticipated net amount for the 7th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
57	393	400	8	8th Disbursement Anticipated Date The anticipated disbursement date for the 8th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
58	401	405	5	8th Disbursement Anticipated Gross Amount The anticipated gross amount for the 8th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
59	406	410	5	8th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 8th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
60	411	415	5	8th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 8th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
61	416	420	5	8th Disbursement Anticipated Net Amount The anticipated net amount for the 8th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
62	421	428	8	9th Disbursement Anticipated Date The anticipated disbursement date for the 9th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
63	429	433	5	9th Disbursement Anticipated Gross Amount The anticipated gross amount for the 9th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
64	434	438	5	9th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 9th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
65	439	443	5	9th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 9th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
66	444	448	5	9th Disbursement Anticipated Net Amount The anticipated net amount for the 9th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
67	449	456	8	10th Disbursement Anticipated Date The anticipated disbursement date for the 10th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
68	457	461	5	10th Disbursement Anticipated Gross Amount The anticipated gross amount for the 10th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
69	462	466	5	10th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 10th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
70	467	471	5	10th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 10th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
71	472	476	5	10th Disbursement Anticipated Net Amount The anticipated net amount for the 10th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
72	477	484	8	11th Disbursement Anticipated Date The anticipated disbursement date for the 11th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
73	485	489	5	11th Disbursement Anticipated Gross Amount The anticipated gross amount for the 11th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
74	490	494	5	11th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 11th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
75	495	499	5	11th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 11th disbursement	Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS	Right
76	500	504	5	11th Disbursement Anticipated Net Amount The anticipated net amount for the 11th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
77	505	512	8	12th Disbursement Anticipated Date The anticipated disbursement date for the 12th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
78	513	517	5	12th Disbursement Anticipated Gross Amount The anticipated gross amount for the 12th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
79	518	522	5	12th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 12th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
80	523	527	5	12th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 12th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
81	528	532	5	12th Disbursement Anticipated Net Amount The anticipated net amount for the 12th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
82	533	540	8	13th Disbursement Anticipated Date The anticipated disbursement date for the 13th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
83	541	545	5	13th Disbursement Anticipated Gross Amount The anticipated gross amount for the 13th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
84	546	550	5	13th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 13th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
85	551	555	5	13th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 13th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
86	556	560	5	13th Disbursement Anticipated Net Amount The anticipated net amount for the 13th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
87	561	568	8	14th Disbursement Anticipated Date The anticipated disbursement date for the 14th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
88	569	573	5	14th Disbursement Anticipated Gross Amount The anticipated gross amount for the 14th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
89	574	578	5	14th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 14th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
90	579	583	5	14th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 14th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
91	584	588	5	14th Disbursement Anticipated Net Amount The anticipated net amount for the 14th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
92	589	596	8	15th Disbursement Anticipated Date The anticipated disbursement date for the 15th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
93	597	601	5	15th Disbursement Anticipated Gross Amount The anticipated gross amount for the 15th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
94	602	606	5	15th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 15th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
95	607	611	5	15th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 15th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
96	612	616	5	15th Disbursement Anticipated Net Amount The anticipated net amount for the 15th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
97	617	624	8	16th Disbursement Anticipated Date The anticipated disbursement date for the 16th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
98	625	629	5	16th Disbursement Anticipated Gross Amount The anticipated gross amount for the 16th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
99	630	634	5	16th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 16th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
100	635	639	5	16th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 16th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
101	640	644	5	16th Disbursement Anticipated Net Amount The anticipated net amount for the 16th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
102	645	652	8	17th Disbursement Anticipated Date The anticipated disbursement date for the 17th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
103	653	657	5	17th Disbursement Anticipated Gross Amount The anticipated gross amount for the 17th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
104	658	662	5	17th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 17th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
105	663	667	5	17th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 17th disbursement	Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS	Right
106	668	672	5	17th Disbursement Anticipated Net Amount The anticipated net amount for the 17th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
107	673	680	8	18th Disbursement Anticipated Date The anticipated disbursement date for the 18th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
108	681	685	5	18th Disbursement Anticipated Gross Amount The anticipated gross amount for the 18th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued))

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
109	686	690	5	18th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 18th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
110	691	695	5	18th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 18th disbursement	Numeric >= 0 Will be blank for 2000-2001 Blank for PLUS	Right
111	696	700	5	18th Disbursement Anticipated Net Amount The anticipated net amount for the 18th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
112	701	708	8	19th Disbursement Anticipated Date The anticipated disbursement date for the 19th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
113	709	713	5	19th Disbursement Anticipated Gross Amount The anticipated gross amount for the 19th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
114	714	718	5	19th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 19th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
115	719	723	5	19th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 19th disbursement	Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS	Right
116	724	728	5	19th Disbursement Anticipated Net Amount The anticipated net amount for the 19th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
117	729	736	8	20th Disbursement Anticipated Date The anticipated disbursement date for the 20th disbursement	Format is CCYYMMDD Can be blank Blank for PLUS	Date
118	737	741	5	20th Disbursement Anticipated Gross Amount The anticipated gross amount for the 20th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
119	742	746	5	20th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 20th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
120	747	751	5	20th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 20th disbursement	Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS	Right

Rebuild Origination Detail Record—Import from ~~LOC/~~Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
121	752	756	5	20th Disbursement Anticipated Net Amount The anticipated net amount for the 20th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

122	757	779	23	Loan Origination Batch Identifier
				
				The batch number generated by COD
				
				This matches the batch ID in the Header Record
					Batch Type = RB
					
					Cycle Indicator = 3 (for 02–03)
					            = 2 (for 01–02)
					            = 1 (for 00–01)
					
					School Code = X00000–X99999 where X = G or E
					
					Date Batch Created = CCYYMMDD
					
					Time Batch Created = HHMMSS
						Left

123	780	780	1	Promissory Note Print Indicator The Promissory Note print option used for this loan	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDExpress) F = On-site (Custom System) Z = COD Reprint	Left
124	781	781	1	Additional Unsubsidized Eligibility for Dependent Student This dependent student is eligible for an additional unsubsidized loan amount	Y = Yes Can be blank Applicable to Unsubsidized loans only	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
125	782	786	5	Origination Fee Percentage The origination fee percentage used for this loan	Numeric > 0 03000 for 3 percent 04000 for 4 percent There is an implied decimal between the 2nd and 3rd positions from the left	Left
126	787	795	9	Student's Social Security Number (PLUS) Social Security Number of the student	001010001–999999998 Blank for Subsidized/Unsubsidized	Right
127	796	807	12	Student's First Name (PLUS) The student's first name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) Left justified with alpha character in the first position Blank for Subsidized/Unsubsidized	Left
128	808	823	16	Student's Last Name (PLUS) The student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) Left justified with alpha character in the first position Blank for Subsidized/Unsubsidized	Left
129	824	824	1	Student's Middle Initial (PLUS) The student's middle initial	Uppercase A-Z Blank for Subsidized/Unsubsidized	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
130	825	825	1	Student's Citizenship (PLUS) The student's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Loan Origination Records or Subsidized/Unsubsidized change records) Blank for Subsidized/Unsubsidized	Left
131	826	834	9	Student's Alien Registration Number (PLUS) The student's alien registration number, if eligible non-citizen	000000001-999999999 Blank for Subsidized/Unsubsidized	Right
132	835	842	8	Student's Date of Birth (PLUS) The student's date of birth	Format is CCYYMMDD Blank for Subsidized/Unsubsidized	Date
133	843	843	1	Student's Loan Default/Grant Overpayment (PLUS) The student is in default on a Title IV loan or owes a refund on a Title IV grant	N = No Z = Overridden by School Blank for Subsidized/Unsubsidized	Left
134	844	849	6	School Code Direct Loan School Code	X00000–X99999 where X = G or E	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
135	850	854	5	Loan Amount Requested (PLUS) The total amount requested for the loan	Numeric > = 0 Blank for Subsidized/Unsubsidized	Right
136	855	889	35	Student's Local Address The first line of the student's local address Student's local address is not required	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
137	890	905	16	Student's Local Address City The student's local address city Student's local address is not required	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Left
138	906	907	2	Student's Local Address State The student's local address state	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in this section Can be Blank	Left
139	908	916	9	Student's Local Zip Code The student's local address Zip Code	0-9 Space(s) Last 4 digits can be blank Can be blank	Left
140	917	917	1	Dependency Status The dependency status of the student	I = Independent D = Dependent	Left
141	918	918	1	Master Promissory Note Type Indicates whether the MPN is electronic or paper	E = Electronic MPN Blank = Paper MPN Can be blank Blank for PLUS loans	Left
142	919	958	40	Filler	For ED Use Only	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
143	959	966	8	Loan Origination Date The date the loan record was originated by the school	Format is CCYYMMDD	Date
144	967	974	8	Academic Year Start Date The date the student's academic year starts at the school	Format is CCYYMMDD	Date
145	975	982	8	Academic Year End Date The date the student's academic year ends at the school	Format is CCYYMMDD	Date
146	983	983	1	Additional Unsubsidized Eligibility up to Health Profession Programs Amount This was formerly a HEAL loan	Y = Yes Can be blank Unsubsidized only	Left
147	984	984	1	Disclosure Statement Print Indicator Indicates whether the school or COD will print the Disclosure Statement The party (school or COD) who is responsible for mailing the Disclosure Statement is also responsible for printing and mailing the Plain Language Disclosure	Y = COD prints Blank = School prints Blank for PLUS loans	Left

Rebuild Origination Detail Record—Import from ~~LOC/~~Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
148	985	1034	50	Student's E-mail Address The student's e-mail address	Alphanumeric Upper and Lower Cases ' (Apostrophe) - (Dash) _ (Underscore) # (Number) @ (At) % (Percent or in care of) & (Ampersand) / (Slash) , (Comma) Space(s) Can be blank	Left
149	1035	1035	1	Credit Decision Indicator (PLUS) The credit decision at COD for this loan	A = Accepted D = Denied P = Pending Blank for Subsidized/Unsubsidized	Left
150	1036	1036	1	Promissory Note Status (PLUS) The status of the PLUS Promissory Note at COD	A = Accepted R = Rejected X = Pending Blank for Subsidized/Unsubsidized	Left

Rebuild Origination Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
151	1037	1037	1	Master Promissory Note Status The current status of the Master Promissory Note on file at COD. This status may not be the status at the time the loan was linked by COD.	A = Accepted Master Promissory Note at COD P = Master Promissory Note NOT on file at COD I = Inactive C = Closed Q = Rejected X = Pending Master Promissory Note at COD Blank for PLUS loans	Left
152	1038	1038	1	Master Promissory Note Indicator The Master Promissory Note indicator is used to indicate whether or not the LOR has been linked to an MPN at COD	Y = LOR has been linked to an MPN at COD N = LOR is not linked to an MPN on file at COD Blank for PLUS loans	Left
153	1039	1059	21	Master Promissory Note Identification The Master Promissory Note (MPN) Identifier printed on the Master Promissory Note. This MPN ID is used by COD to link Subsidized/ Unsubsidized loans to this Master Promissory Note.	Student's Social Security Number: 001010001–999999998 MPN Indicator: M, S, or U Program Year: 00–03 School Code: X00000–X99999 where X = G or E Loan Sequence Number: 001–999 Populated only for Program Year = 01 loans Can be blank Blank for PLUS	
		Total Bytes	1059			

Rebuild Disbursement Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System
(~~DLRBLDOP~~/ CODRBFOP)
Batch Type RB

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	1	1	Record Type The type of record included in the file	D = Rebuild Disbursement Detail Record	Left

2	2	22	21	Loan Identifier
				
				Unique Identifier created at the time of origination
					Student's Social Security Number: 001010001–999999998
					
					Loan Type: S = Subsidized
					        U = Unsubsidized
					        P = PLUS
					
					Program Year: 03 (for 02–03)
					      02 (for 01–02)
					      01 (for 00–01)
					
					School Code: X00000–X99999 where X = G or E
					
					Loan Sequence Number: 001–999
						Left

3	23	24	2	Disbursement Number The disbursement number for the current disbursement transaction	01–04 for PLUS 01–20 for Subsidized/Unsubsidized	Right
4	25	25	1	Disbursement Activity Type of disbursement activity transaction	D = Actual Disbursement A = Adjusted Disbursement Amount Q = Adjusted Disbursement Date	Left
5	26	33	8	Transaction Date Date disbursement activity occurred at the school For a "Q" activity this is the new date	Format is CCYYMMDD	Date

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Rebuild Disbursement Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
6	34	35	2	Disbursement Sequence Number The sequence number that determines the order in which this disbursement activity transaction is processed for a specific disbursement	01–99 Disbursement sequence numbers are sequential and follow in order	Right
7	36	40	5	Disbursement Actual Gross Amount The actual gross amount (in dollars) of the disbursement	Numeric > 0 Disbursement Activity Q = Blank	Right
8	41	45	5	Disbursement Actual Loan Fee Amount The actual loan fee (in dollars) associated with the disbursement	Numeric > 0 Disbursement Activity Q = Blank	Right
9	46	50	5	Disbursement Actual Interest Rebate Amount The actual interest rebate amount for the disbursement	Numeric > 0 Disbursement Activity Q = Blank Can be blank	Right
10	51	55	5	Disbursement Actual Net Amount The actual net amount (in dollars) of the disbursement	Numeric > 0 Disbursement Activity Q = Blank	Right
11	56	61	6	Disbursement Actual Net Adjustment Amount The actual net adjustment amount for the disbursement	-99999 to 099999 Disbursement Activity Q = Blank	Right

Rebuild Disbursement Detail Record—Import from ~~LOC~~/Common Origination and Disbursement System (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
12	62	84	23	Disbursement Batch Number The Batch Number of the Disbursement Batch	Batch Type = RB Cycle Indicator = 3 (for 02–03) = 2 (for 01–02) = 1 (for 00–01) School Code = X00000–X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
13	85	90	6	School Code Direct Loan School Code Also identifies school originating loan record	X00000–X99999 where X = G or E	Left
14	91	91	1	First Disbursement Flag This flag identifies which disbursement (01–20) for Sub/Unsub and (01–04) for PLUS has the earliest transaction date at COD	F = First Disbursement Disbursement Activity A and Q = Blank Can be blank Populated only for Program Year = 02 and forward loans	Left
15	92	96	5	COD's Total Net Booked Loan Amount Total net disbursements accepted and booked by COD for this loan	Numeric > = 0 Disbursement Activity Q = Blank Unbooked Loans = All zeros	Right
16	97	104	8	COD's Booked Date This is the date the individual disbursement activity booked at COD	Format is CCYYMMDD Disbursement Activity Q = Blank Can be blank. Unbooked loans = Blank.	Date
17	105	112	8	The original disbursement date of an Adjusted Disbursement Date (Q) Activity	Format is CCYYMMDD Disbursement Activity D and A = Blank	Date
18	113	1059	947	Filler	For ED use only	Left
		Total Bytes	1059			

Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center
(DLFF013OP)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	9	9	Borrower's Social Security Number The borrower's current Social Security Number	001010001–999999998	Right
2	10	17	8	Borrower's Date of Birth The borrower's date of birth	Format is CCYYMMDD	Date
3	18	33	16	Borrower's Last Name The borrower's last name	0–9 Uppercase A–Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A–Z in the first position	Left
4	34	45	12	Borrower's First Name The borrower's first name	0–9 Uppercase A–Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left
5	46	46	1	Borrower's Middle Initial	Uppercase A–Z Can be blank	Left
6	47	54	8	Exit Counseling Completion Date	Format is CCYYMMDD	Date
7	55	62	8	Exit Counseling Completion Time	Format is HHMMSSNN HH = 00–23 MM = 00–59 SS = 00–59 NN = 00–99	Time

Printing Disclosure Statements for Subsidized/Unsubsidized Loans

Options for Printing Disclosure Statements

For Program Year 1999–2000 loans, the option to print the Disclosure Statement is at the school level. Either COD or the school prints all the Disclosure Statements. The school can request to print the Disclosure Statements for 1999–2000 loans by calling its Customer Service Representative.

For Program Years 2000–2001 and forward, a field is included on the Full Loan (Subsidized/Unsubsidized) Origination Record to indicate who is responsible for printing the Disclosure Statement at the loan level. Schools can change the option by submitting a Loan Origination Change Record using Change Field Transmit Number S115 to COD.

A copy of the Disclosure Statement can be found in Appendix D.

~~The LOC is responsible for printing the Disclosure Statements for 2000–2001 loans that have more than 12 non-zero anticipated disbursements. The reason is that the Disclosure Statement used for 1999–2000 and 2000–2001 loans only accommodates up to twelve anticipated disbursements for the Subsidized and Unsubsidized loan on the front. The LOC prints anticipated disbursements 13–20 on the back.~~

When printing the Disclosure Statement, it is recommended to use Courier, 10 point, 12 pitch font.

To calculate from **Net Disbursement Amount to Gross Disbursement Amount** use the following calculation:

Net disbursement amount multiplied by 100 divided by 100 minus (Fee% - Rebate%)

OR

Net disbursement amount divided by .985 = Gross disbursement amount (truncated)

Then proceed with Step ~~1~~ *4* listed above.

Example 1: Determining Combined Fee/Interest Rebate Amount, Disbursement Net Amount, Loan Fee Amount, and Interest Rebate Amount for three disbursements

Disb. Number	Gross Disb. Amount	Step 1 Combined Fee/Interest Rebate Amount	Step 2 Truncated Combined Fee/ Interest Rebate Amount	Step 3 Disb. Net Amount	Step 4 Loan Fee Amount	Step 5 TruncatedLoan Fee Amount	Step 6 Interest Rebate Amount
1	$1167	1167x(.03-.015)=17.505	17	1167–17=1150	1167x.03=35.01	35	1150–(1167–35)=18
2	$1167	1167x(.03-.015)=17.505	17	1167–17=1150	1167x.03=35.01	35	1150–(1167–35)=18
3	$1166	1166x(.03-.015)=17.49	17	1166–17=1149	1166x.03=34.98	34	1149–(1166–34)=17
Totals	$3500			3449		104	53

External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
20	183	191	9	P	Student or Parent Borrower's Alien Registration Number Borrower's alien registration number, if eligible non-citizen	000000001-999999999 Can be blank	Right
21	192	192	1		Filler		Left
22	193	193	1		Update Demographic Record Flag Indicates if demographic information should be updated upon import	Y = Yes Can be blank	Left
23	194	194	1	S/P	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1st year, never attended college 1 = 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year or more undergraduate 6 = 1st year graduate/professional 7 = Continuing graduate/professional	Right
24	195	199	5	S/P	Origination Fee Percentage Loan origination fee percentage, i.e., 04000 for 4%, 03000 for 3% (Implied decimal between the 2nd and 3rd position from the left)	Numeric > = 0	Right
25	200	200	1	S	MPN/*Prom Note* Status (Sub/Unsub only)	T = School assumes the student has a MPN on file at COD *(valid for Sub/Unsub only)* S = MPN/*Prom Note* is signed P = MPN/*Prom Note* is printed Blank = School assumes the student does not have a MPN on file at COD or *a Prom Note has not yet been printed* *MPN ID must be populated when this field contains S or P.* Default is Blank Blank for PLUS	Left

External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
26	201	201	1	S	Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student? (Sub/Unsub only)	Y = COD prints N = School prints **Blank = Field on loan will be set to value in Disclosure Statement Print Indicator in System Setup.** Default is N Blank for PLUS	Left
27	202	202	1	S/P	Student or Parent Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School	Left
28	203	207	5	*P*	Loan Amount Requested Total loan amount requested by the borrower PLUS Only	Numeric > = 0 Can be blank Blank for Sub/Unsub	Right
29	208	212	5	S/P	Loan Amount Approved Total maximum amount for which borrower is eligible	Numeric > = 0	Right
30	213	213	1		Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) From the user perspective you will populate this field with blank spaces when creating record layouts	Y = Yes Blank = No	Left
31	214	214	1		Credit Decision Indicator (PLUS only) The results of a credit decision obtained by a school.	A = Approved F = Failed/Denied Can be blank	Left
32	215	222	8		Credit Decision Date (PLUS only) The date a credit decision is obtained by a school.	CCYYMMDD 19000101 through the current date Can be blank	Right

External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
33	223	223	1		Disclosure Printed? Has a disclosure statement been printed by the school? (Sub/Unsub only)	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N Blank for PLUS ***The value for this field is determined by the value in the Disclosure Statement Print Indicator (field 26).***	Left
34	224	239	16	P	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash)	Left
35	240	251	12	P	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash)	Left
36	252	252	1		Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z	Left
37	253	253	1	P	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on Sub/Unsub origination records or Sub/Unsub change records) Can be blank for sub/unsub loans.	Left
38	254	262	9		Student's Alien Registration Number (PLUS only) Student's Alien Registration Number if an eligible non-citizen	000000000-999999999	Left
39	263	270	8	P	Student's Date of Birth (PLUS only) Student's date of birth	CCYYMMDD 19000101 – 19991231	Right
40	271	271	1	P	Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School	Left

External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
41	272	273	2	S/P	Loan Period Code Loan Period Code for the period the Borrower will be attending Once imported, all fields associated with code will populate	0-9 Uppercase A-Z **Space** Can be blank	Left
42	274	308	35	P	Student's Local Address First line of the student's local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) Can be blank Local address is not required, but if provided, record must contain at least two of the four local address fields, address, city, state, or zip code	Left
43	309	324	16	P	Student's Local Address City Student's local address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) Can be blank	Left

External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
44	325	326	2	P	Student's Local Address State Student's local address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank	Right
45	327	335	9	P	Student's Local Zip Code Student's local Zip Code	0-9 Space(s) Last 4 digits may be blank Can be blank	Left
46	336	336	1	S/P	Dependency Status Dependency status of the student	I = Independent D = Dependent	Left
47	337	337	1		Additional Unsubsidized Loan Flag (Unsub only) Is the student eligible for additional unsubsidized loan amount?	Y = Yes N or blank = No Blank is default	Left
48	338	387	50		Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) **" *(Double Quotes)* Space(s) @ and a . (period) to the right of the character is required if an e-mail address is provided *A space is valid only if included between double quotes (" ").* Can be blank	Left
49	388	392	5		Interest Rebate Percentage Interest rebate percentage; i.e., 01500 for 1.5% Implied decimal between the 2nd and 3rd position from the left	Number > 0	Left

External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
72	569	576	8		17th Disbursement Anticipated Date The anticipated disbursement date for the 17th disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
73	577	584	8		18th Disbursement Anticipated Date The anticipated disbursement date for the 18th disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
74	585	592	8		19th Disbursement Anticipated Date The anticipated disbursement date for the 19th disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
75	593	600	8		20th Disbursement Anticipated Date The anticipated disbursement date for the 20th disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
76	*601*	*621*	*21*		*MPN ID*	*Student's Social Security Number: 001010001 - 999999999* *Loan Type:* *S = Subsidized* *U = Unsubsidized* *M = Master Sub/Unsub Prom Note* *Program Year: 00-03* *School Code: X00000 - X99999 where X = G or E* *Loan Sequence Number: 001 - 999* *Can be blank for Sub/Unsub when MPN/Prom Note Status is T or blank (is not S or P).* *Always blank for PLUS.*	
~~76~~77	~~601~~622	~~606~~627	6		Created Time Time when the record was created This data is not stored in the EDExpress database	000000 – 235959 Format is HHMMSS HH = 00 – 23 MM = 00 – 59 SS = 00 – 59 Can be Blank	Left

~~77~~*78*	~~607~~*628*	~~614~~*635*	8		User Identifier Create School use only field defined by school and not stored in the EDExpress database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Right
		Total Bytes	~~614~~*635*				

Loan Origination Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	Format is CCYYMMDD 19000101 – 20991231
S031	2	Loan Period Code Code used by EDExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20020701 – 20040629
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20010702 – 20030630
S194	*21*	*MPN ID*	*Student's Social Security Number: 001010001 - 999999999* *Loan Type:* *S = Subsidized* *U = Unsubsidized* *M = Master Sub/Unsub Prom Note* *Program Year: 00-03* *School Code: X00000 - X99999 where X = G or E* *Loan Sequence Number: 001 - 999*
S083	1	Promissory Note Print Indicator Promissory note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDExpress) F = On-site (Custom System) Z = COD Reprint
S085	8	Promissory Note Received Date Date on which the signed MPN or PLUS Promissory Note Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231
S117	1	MPN Status/Prom Note Status The status of the MPN	T = Assumes the borrower has an open MPN at COD (Valid for Sub/Unsub only) S = MPN is signed P = MPN is printed
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record, i.e., 04000 (Implied decimal between the 2nd and 3rd position from the left)	Numeric > 0
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001-999999999

Loan Origination Import Change Field Numbers
Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S174	8	16th Disbursement Anticipated Date Anticipated disbursement date for the 16th disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S175	5	16th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16th disbursement	Numeric > = 0 (Sub/Unsub Only)
S178	8	17th Disbursement Anticipated Date Anticipated disbursement date for the 17th disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S179	5	17th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17th disbursement	Numeric > = 0 (Sub/Unsub Only)
S182	8	18th Disbursement Anticipated Date Anticipated disbursement date for the 18th disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S183	5	18th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18th disbursement	Numeric > = 0 (Sub/Unsub Only)
S186	8	19th Disbursement Anticipated Date Anticipated disbursement date for the 19th disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S187	5	19th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19th disbursement	Numeric > = 0 (Sub/Unsub Only)
S190	8	20th Disbursement Anticipated Date Anticipated disbursement date for the 20th disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S191	5	20th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20th disbursement	Numeric > = 0 (Sub/Unsub Only)
S193	5	Interest Rebate Percentage Interest Rebate Percentage to be used for this record, i.e., 01500. Implied decimal between the 2nd and 3rd position from the left	Numeric > 0
S194	*21*	*MPN ID*	*Student's Social Security Number:* *001010001 - 999999999* *Loan Type:* *S = Subsidized* *U = Unsubsidized* *M = Master Sub/Unsub Prom Note* *Program Year: 00-03* *School Code: X00000 - X99999 where X = G or E* *Loan Sequence Number: 001 - 999*

External Export

DEER03IN
Combined Demo, User-Defined fields, Loan (including PLUS), Anticipated and Actual Fields

The External Export is first sorted by record type and then within the record type it is sorted alphabetically.

Field Length	Field Name	Valid Field Content	Justify
2	**RECORD TYPE A**	A = Demographic Table fields Fields listed under Record Type A are mostly fields from the Demographic tab in the software and are student data fields	Left
2	Active Transaction	01-99 Can be blank	Right
8	Active Transaction Date Date active ISIR transaction was updated on the database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Active Transaction ID User ID that updated Active ISIR Transaction	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
8	Add Date (Demo) Date record was added to database	Format is CCYYMMDD 19000101 – 20991231	Right
6	Add Time (Demo) Time record was added to database	Format is HHMMSS 000000 – 235959 HH = 00 – 23 MM = 00 – 59 SS = 00 – 59	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Add User ID (Demo) User ID (of the person) who) added the record	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
9	Alien Registration Number Student's alien registration number	0 – 9 000000001 – 999999999 Can be blank	Left
1	Citizenship Status - Demo Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on PLUS Loan Origination records or Sub/Unsub only Change records)	Left
9	Current SSN Student's current SSN	001010001 – 999999999	Left
8	Date of Birth - Demo Student's date of birth	Format is CCYYMMDD 19000101 – 19991231	Right
8	~~Borrower's~~ Date of Birth Change Date ***Student Date of Birth Change Date***	If S016 updated and this field not included, use current system date to update this field	Right
1	Dependency Status - Demo Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC	Left
1	Document Status Status of Packaged Document	B = Documents still needed for both packaging and verification C = All documents are satisfied (included documents required for both packaging and verification) V = Documents still needed for verification P = Documents still needed for packaging O = Other documents needed but not required for packaging or verification D = Documents received but not reviewed (If document is required for packaging, this status prevents the record from being packaged but excludes the document from the Missing Documents Letter) Blank = Status Not Determined	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
20	Driver's License # Student's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) Can be blank	Left
2	Driver's License State Student's driver's license state code	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank	Left
50	~~Student's~~ E-mail Address ~~E-mail address of the student~~ Student's e-mail address	0-9 Uppercase or lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) @ and a . (dot) is required if an e-mail address is provided Can be blank	Right
12	First Name - Demo Student's first name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank	Left
1	Has Correction Record	Y = Yes N = No Can be blank	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Has Document Tracking Record	Y = Yes N = No Can be blank	Left
1	Has FAFSA Record	Y = Yes N = No Can be blank	Left
1	Has Loan Record	Display a Y if this student has at least one record on the loan database table; otherwise, display N	Left
1	Has Notes Record	Y = Yes N = No Can be blank	Left
1	Has NSLDS Record	Y = Yes N = No Can be blank	Left
1	Has Packaging Record	Y = Yes N = No Can be blank	Left
1	Has PELL Record	Y = Yes N = No Can be blank	Left
1	Has Verification Worksheet Record	Y = Yes N = No Can be blank	Left
1	ISIR DL MPN Flag	A = Valid MPN on file at COD C = Closed MPN at COD I = Inactive MPN at COD N = Valid MPN not on file at COD Can be blank	Left
8	Last Mailed Date Document Tracking date of last mailing	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
16	Last Name - Demo Student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) . (Period) - (Dash) Can be blank	Left
8	Legal Residence Date - Demo Date the student became legal resident of state in which they reside	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
2	Letter Count Count of how many letters have printed per record	00 – 99	Right
1	*Loan Entrance* Interview Date *?* The date the student completed entrance interview counseling	CCYYMMDD 19000101 through the current date Can be blank	Right
35	Local Address First line of student's local mailing address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
8	Local Address Change Date ***Student local address change date***	If Local Address field updated and this field not included, use current system date to update this field	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
16	Local City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Local Phone Student's local home telephone number	0000000000 – 9999999999 Can be blank	Right
2	Local State Student's local state code	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank	Left
9	Local Zip Code Student's local zip code	000000000 – 999999999 Can be blank or last 4 digits may be blank	Left
1	Middle Initial – Demo Student's middle initial	Uppercase A-Z Can be blank	Left
2	Name ID First two characters of student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) . (Period) - (Dash) Can be blank	Left
9	Original SSN – Demo Student's original Social Security Number used to process the loan	001010001 – 999999999	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
35	Permanent Address - Demo First line of the student's permanent mailing address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
8	Permanent Address Change Date *Student's permanent address change date*	If Permanent field updated and this field not included, use current system date to update this field	Right
16	Permanent City - Demo Student's permanent mailing address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Permanent Phone Number - Demo Student's permanent home telephone number	0000000000-9999999999 Can be blank	Right
2	Permanent State - Demo Student's permanent state	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
9	Permanent Zip Code - Demo Student's permanent zip code	000000000-999999999 Last 4 digits may be blank	Left
2	Previous Transaction	01-99	Left
1	Record Source Origin of record data	M = Manual entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
20	*School* ~~Institution~~ Use	Valid field content is any keyboard character	Left
8	Social Security Number Change Date ***Date the student's Social Security Number changed last***	If S005 updated and this field not included, use current system date to update this field	Right
2	***Student's*** State of Legal Residence **-** ***Demo*** Student's state of legal residence	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank	Left
2	Trans Paid On Transaction Paid On	01-99 Can be blank	Right
2	Transaction # Number of the transaction	00-99 Can be blank	Right
8	Update Date (Demo) Date update occurred on database	Format is CCYYMMDD 19000101 – 20991231	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Update ID (Demo) User ID which updated the record in database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time (Demo) Time record was last updated on database	Format is HHMMSS 000000-999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
1	Verification Status Code	W = Without Documentation V = Verified Can be blank	Left
2	**RECORD TYPE B**	B = User-Defined Database Record Type B is used for user defined-database fields you have created.	
N	User Defined Database Field 1 to Field NN		Left
2	**RECORD TYPE D**	D = Loan Table fields Fields listed under Record Type D are data fields mostly from the Loan tab in the software	
8	Academic Year End Date	Format is CCYYMMDD 20020701-20040629	Right
8	Academic Year Start Date	Format is CCYYMMDD 20010702-20030630	Right
8	Add Date (Loan) Date the record was added to the database	Format is CCYYMMDD 19000101-20991231	Right
8	Add ID (Loan) User ID which added record to database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
6	Add Time (Loan) Time the record was added to database	Format is HHMMSS 000000-999999 HH=00-23 MM=00-59 SS=00-59	Right
1	Additional Unsubsidized Eligibility for Dependent Student If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes N or blank = No Blank is default	Left
1	Additional Unsubsidized Eligibility for Health Profession Programs If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes Blank = No	Right
23	Booked Batch ID Batch identifier for this batch	Batch Type = #B or RB (Rebuild) Cycle indicator = 3 (for 02-03) School code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
8	Booked Date Date the loan was booked at COD	Format is CCYYMMDD 19000101 – 20991231	Right
1	Booked Status	A = Booked R = Unbooked	Left
~~5~~	~~COD's Total Net Loan Amount~~	~~Numeric~~ ~~Positive or negative~~	~~Right~~
~~8~~	~~COD's Total Net Loan Amount Change Date~~ ~~Date the change was accepted by COD~~	~~Format is CCYYMMDD~~	~~Right~~
1	Credit Decision PLUS credit flag indicates the results of the credit check	A = Credit approved N = Credit denied; need endorser C = Credit overridden new credit information provided D = Credit denied; endorser not ok E = Credit overridden; endorser ok F = Credit failed on Web site request X = Credit pending	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Credit Decision Date Original date of the credit decision from COD	Format is CCYYMMDD 19000101 – 20991231	Right
8	Credit Decision Update Date Date the credit was updated in EDExpress	Format is CCYYMMDD 19000101 – 20991231	Right
1	Dependency Status – DL (Loan) Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC Can be blank	Left
6	Direct Loan School Code Direct Loan school code Also identifies school originating loan record	0-9 Uppercase A-Z X00000 – X99999 where X = G or E	Left
1	Disclosure Printed Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N Blank for PLUS	Left
1	Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student?	S = COD prints O = School prints Z = COD reprints Blank for PLUS	Left
1	Export to COD Flag indicating if record has been exported to COD	Y = Yes N = No	Right
1	Export to External System Flag indicating if the record is exported to an external system	Y = Yes N = No	Right
1	Grade Level in College - DL Indicates the student's current college grade level in the program or college	0 = 1st year, never attended college 1 = 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year or more undergraduate 6 = 1st year graduate/professional 7 = Graduate/professional or beyond	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Inactive Date Date loan was made inactive	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Left
1	Inactive Flag Flag indicating if loan is inactive	Y = Yes N = No	Left
5	Interest Rebate Percentage	Numeric > = 0 1.5% is exported as 01.500	Right
5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0	Right
5	Loan Amount Requested (PLUS only) Total amount requested for the PLUS loan	Numeric > = 0	Right
6	Loan Fee Percentage Loan Origination Fee Percentage for this record	Numeric > = 0 3% is exported as 03.000	Right
21	Loan ID (Loan) Unique identifier created at the time of origination	Student's Social Security Number: 01110001-999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P= PLUS Program Year 03 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001-999	Left
8	Loan Origination Date Date the loan was originated	Format is CCYYMMDD 19000101 – 20991231	Right
2	Loan Period Code Code used by EDExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z	Left
8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20020701 – 20040629	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20010702 – 20030630	Right
1	Loan Status Status of the loan	N = Not ready R = Ready B = Batched E = Error A = Accepted	Left
1	Loan Type Type of loan record	S = Subsidized U = Unsubsidized P = PLUS	Left
23	Origination Batch ID Batch number which contained the loan origination record sent to COD	Batch Type = #D, PF or RB (Rebuild) Cycle indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
23	Origination Change Batch ID Batch number containing the change record sent to COD	Batch Type = #E Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
21	Origination Reject Codes	0-9 Uppercase A-Z See Loan Origination Reject Code Table in Section Two – Custom Edits	Left
8	*Parent Borrower's Address Change Date* *Date the parent borrower's address change was effective*	*Format is CCYYMMDD* *19000101 – 19991231* *Can be blank* *(Always blank for a Sub/Unsub loan)*	*Right*
9	Parent Borrower's Alien Registration # Parent borrower's alien registration number, if eligible non-citizen	000000001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
1	Parent Borrower's Citizenship Status Parent borrower's citizenship status	1 = U.S. Citizen (or U.S. national) 2 = Eligible Noncitizen 3 = Ineligible Noncitizen Can be blank (Always blank for a Sub/Unsub loan)	Right
9	Parent Borrower's Current SSN Parent borrower's current Social Security number	001010001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Parent Borrower's Date of Birth Date of the parent borrower's birth	Format is CCYYMMDD 19000101 – 19991231 Can be blank (Always blank for a Sub/Unsub loan)	Right
8	*Parent Borrower's Date of Birth Change Date* *Date the parent borrower's date of birth changed*	*Format is CCYYMMDD* *19000101 – 19991231* *Can be blank* *(Always blank for a Sub/Unsub loan)*	*Right*
12	Parent Borrower's First Name Parent borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Can be blank (Always blank for a Sub/Unsub loan)	Left
16	Parent Borrower's Last Name Parent borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Can be blank (Always blank for a Sub/Unsub loan)	Left
20	Parent Borrower's License # Parent borrower's driver's license number	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left
2	Parent Borrower's License State State the parent borrower's driver's license is issued	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank (Always blank for a Sub/Unsub loan)	Left
1	Parent Borrower's Loan Default/ Grant Overpayment Is the Parent in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by school Can be blank (Always blank for a Sub/Unsub loan)	Left
1	Parent Borrower's Middle Initial Parent borrower's middle initial	Uppercase A-Z Can be blank (Always blank for a Sub/Unsub loan)	Left
9	Parent Borrower's Original SSN Parent borrower's original Social Security Number	001010001 – 999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
35	Parent Borrower's Permanent Address First line of the parent borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left
16	Parent Borrower's Permanent City Parent borrower's permanent city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left
10	Parent Borrower's Permanent Phone Number Parent borrower's home telephone number	0000000000 – 9999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
2	Parent Borrower's Permanent State Parent borrower's permanent state of residence	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank (Always blank for a Sub/Unsub loan)	Left
9	Parent Borrower's Permanent Zip Code Parent borrower's permanent zip code	0-9 Space(s) Last 4 digits may be blank Can be blank (Always blank for a Sub/Unsub loan)	Left
8	*Parent Borrower's SSN Change Date Date the parent borrower's Social Security Number changed last*	*Format is CCYYMMDD* *19000101 – 20991231* *Can be blank* *(Always blank for a Sub/Unsub loan)*	*Right*

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
4	Program Year Academic year in which the loan is borrowed	0203	Right
23	Promissory Note Accepted Batch ID Batch number which contained the Promissory Note sent to COD	Batch Type = #A or #D for Level 3 or RB (Rebuild) (Standard Originator) Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch crated = HHMMSS Can be blank	Left
8	Promissory Note Acknowledgement Date Date on which COD acknowledged the physical MPN or PLUS Application	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right

21	~~Prom Note ID~~/MPN ID
	~~Prom Note ID~~/MPN ID on the MPN accepted by COD
		Student's Social Security Number:
		001010001 – 999999999
		Loan Type: M= Sub/Unsub
		    ~~N= PLUS~~
		    Always blank for PLUS loan
		Program Year: 03
		School Code: X00000 – X99999 where X = G or E
		Loan sequence number: 001-999
		Can be blank
			Right

23	Prom Note Manifest Batch ID Batch number which contained the MPN/PLUS Promissory Note sent to COD	Batch Type = #A or Batch Type = #D for Level (Standard Originator) Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS Can be blank	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Promissory Note Manifest Date Date on which manifest is printed	Format is CCYYMMDD 19000101 – 20991231	Right
8	Promissory Note Print Date Date the Promissory Note was printed	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
1	Promissory Note Print Indicator Promissory Note print option used for this record	S = COD prints (send to borrower) R = COD prints (return to school) O = On-site (EDExpress) F = On-site (Custom system) Z = COD reprint	Left
8	Promissory Note Received Date Date on which the signed Promissory Note or PLUS Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 – 20991231	Right
1	Prom Note or MPN Status Status of the MPN with COD	Valid values for PLUS s: A = Accepted R = Ready to Print X = Pending N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested E = Error Valid values for Sub/Unsub MPNs: A = Valid MPN at COD T = School assumes the student has a MPN on file at COD R = Ready to Print X = Pending at COD N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Record Source – DL Origin of record data	M = Manual Entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
1	Student's Loan Default/Grant Overpayment Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden	Left
9	*Student's Original SSN* *Student's original Social Security Number used to process the loan*	*001010001 - 999999999*	*Right*
8	Transmit Date Date that data was transmitted to COD	Format is CCYYMMDD 19000101 – 20991231	Right
2	Transmit Number Transmission number	00-99	Right
8	Update Date (Loan) Date record was updated on database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Update ID (Loan) User ID which updated the record on database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time (Loan) Time the last update was made to record	Format is HHMMSS 000000 – 999999 HH = 00-23 MM = 00-59 SS = 00-59	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
2	**RECORD TYPE M**	M = Actual Disbursement Table fields Fields listed under Record Type M are for actual disbursement fields from the Disbursement tab.	Left
23	Actual Disbursement Batch ID Batch number that contained the disbursement record sent to COD or the batch number generated by COD for #B, SP, RB transactions	Batch Type = #H, SP, or RB (Rebuild) Cycle indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
~~8~~	~~Loan Booked Date~~ ~~Date the loan was booked at COD~~	~~Format is CCYYMMDD~~ ~~19000101 – 20991231~~	~~Right~~
~~1~~	~~Loan Booked Status~~	~~A = Booked~~ ~~R = Unbooked~~	~~Left~~
1	Actual Disbursement Confirmed Flag indicating that the school confirmed that the borrower is accepting the disbursement	Y = Yes Can be blank	Left
8	Actual Disbursement Date Date activity occurred	Format is CCYYMMDD 20010622 – 20040927	Right
1	Actual Disbursement Export to External	Y = Yes N = No	Left
5	Actual Disbursement Gross Amount Actual gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Interest Rebate Amount Actual interest rebate (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Loan Fee Amount Actual loan fee (in dollars) of the disbursement	Numeric > = 0	Right
6	Actual Disbursement Net Adjustment Amount Actual net amount (in dollars) of the adjustment to the disbursement	-99999 – 99999	Right
5	Actual Disbursement Net Amount Actual net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Actual Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
21	Actual Disbursement Reject Codes	0-9 Uppercase A-Z See Disbursement Reject Code Table in Section Two – Custom Edits	Left
6	Actual Disbursement School Code Direct Loan School code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
4	Actual Disbursement Sequence Number Sequence number that determines the order in which the disbursements are processed	0000 – 9999 Can be blank	Right
1	Actual Disbursement Status Status of disbursement activity at the Origination Center	N = Not ready to send to COD R = Ready to send to COD B = Batched A = Accepted by COD E = Rejected by COD	Left
1	Actual Disbursement Type Type of disbursement activity that occurred	D = Disbursement Amount A = Adjusted Disbursement amount Q = Adjusted disbursement date P = Servicing refund	Left
~~23~~	~~Booking Batch ID~~ ~~Batch identifier for this batch~~	~~Batch Type = #B or RB (Rebuild)~~ ~~Cycle indicator = 3 (for 02-03)~~ ~~School code = X00000 – X99999 where X = G or E~~ ~~Date batch created = CCYYMMDD~~ ~~Time batch created = HHMMSS~~	~~Left~~
1	First Disbursement Flag Changed first actual disbursement flag from disbursement #1 to a subsequent disbursement number	C = Changed first actual disbursement flag Can be blank	Left
21	Loan ID (Actual Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 03 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left

External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
2	**RECORD TYPE N**	N = Anticipated Disbursement Table fields Fields listed under Record Type N are for anticipated disbursement fields from the Disbursement tab	Left
8	Anticipated Disbursement Date Date activity is expected to occur	Format is CCYYMMDD 20010622 –20040927	Right
1	Anticipated Disbursement Export to External Flag	Y = Yes N = No	Left
5	Anticipated Disbursement Fee Amount Anticipated loan fee (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Gross Amount Anticipated gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Interest Rebate Amount Anticipated interest rebate (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Net Amount Anticipated net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Anticipated Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right
6	Anticipated Disbursement School Code Direct Loan School Code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
21	Loan ID (Anticipated Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan type:</u> S = Subsidized U = Unsubsidized P = PLUS Program year: 03 School code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left

Combination Edits (Continued)

Edit	Field Name	Table	Condition	Message
1055 (Cont.)	Loan Amount Approved	Loan	OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 6 or 7 Loan Amt approved > 8500 OR For Records where Loan Type = U Health Professions Programs Flag = Y Add'l Unsub Flag = Blank Dep Status = I Grade level = 4 or 5 Loan Amt approved > 27167 OR For Records where Loan Type = U Health Professions Programs Flag = Y Add'l Unsub Flag = Blank Dep Status = I Grade level = 6 or 7 Loan Amt approved > 45167	
1060	Loan Amount Approved	Loan	If Loan Amount Approved is greater than Loan Amount Requested (PLUS ONLY)	Loan Amount Approved may not be greater than the Loan Amount Requested.
1065	MPN/Prom Note Status	Loan	If MPN/Prom Note Status is changed to S AND The current MPN/Prom Note Status is not P OR The current MPN/Prom Note Status is not R and the Prom Note Print Indicator is F	*MPN/Promissory Note Status may not be changed to S (Signed) from any status other than P (Printed) or from any status other than R (Ready) when the Prom Note Print Indicator is F (On-site - Custom System).* ~~MPN/Promissory note may not be signed prior to printing note.~~

February 2002 (2002-2003)   *Direct Loan Technical Reference*   Combination Edits
(297 H)   6-7

1077	Disburse-ment-Anticipated Gross Amount	Anticipated Disbursement	If the amount is changed and the sum of the twenty anticipated disbursements exceeds the loan amount approved	Anticipated gross loan total may not exceed the Loan Amount Approved.

Combination Edits (Continued)

Edit	Field Name	Table	Condition	Message
1080	Borrower Signed Note Date	Loan	Borrower Signed Note Date is changed to blank and MPN Status is not changed to T	Signed Note Received Date cannot be changed to blank unless MPN Status is changed to T (MPN Exists).
1085	Borrower Signed Note	Loan	If MPN/Prom Note Status is not equal to A, S ~~or~~ M *or X* and signed note received date is non-blank If MPN/Prom Note Status is S and signed note received date is blank	MPN/Prom Note Status must be Signed, Manifested, *Pending* or Accepted when the Signed Note Received date is non-blank. Date note received required on signed notes.
1086	Borrower Signed Note Date	Loan	If borrower signed note date is in the future	Borrower Signed Note Date may not be in the future.
1090	Borrower's Citizenship	Loan	If Loan Type = P (PLUS) and Borrower's Citizenship *is changed to be* = blank	Citizenship may not be blank.
1100	Borrower's Citizenship	Loan	If equal to 3 and loan type = PLUS (P)	The Borrower's Citizenship Status may not be 3 (Not Eligible) for a PLUS loan.
1125	Loan Period End Date	Loan	If loan period end date is less than or equal to loan period start date	Loan Period Start Date must be prior to Loan Period End Date.
1126	Loan Period End Date	Loan	If loan period end date is more than 12 calendar months past the loan period start date (must be less than 365 days or 366 days if leap year)	WARNING – COD may reject this record as Loan Period may not be greater than 12 calendar months.
1135	Academic Year End Date	Loan	If Academic Year End Date is more than 12 calendar months past the Academic Year Start Date (must be less than 365 days or 366 days if leap year)	WARNING – COD may reject this record as Academic Year may not be greater than 12 calendar months.
1136	Academic Year End Date	Loan	If Loan Period Start Date is less than Academic Year Start Date OR If Loan Period End Date is greater than Academic Year End Date	Loan Period must be within Academic Year. Review Loan Period Start and End Dates and Academic Year Start and End Dates.

Combination Edits (Continued)

Edit	Field Name	Table	Condition	Message
1180	Disbursement -Anticipated Date	Anticipated Disbursement	If dates are out of order	Anticipated disbursement must be in ascending order.
1195	Action Date	Actual Disbursement	If the transaction date entered is prior to the transaction date of the 1st actual disbursement on the database or the actual disbursement with the First Disbursement Flag = C, if one exists. (Use the transaction with Type D, unless a Type Q transaction exists. If Type Q transaction exists, use the date of the Type Q transaction with the highest sequence number.)	Actual Disbursement Date entered may not be prior to the 1st Actual Disbursement Date.
1215	Action Type	Actual Disbursement	If Inactive flag is Y, and actual disbursements added	This Loan is currently Inactive. You must remove the Inactive Flag before making any disbursements.
1220	Action Type	Actual Disbursement	If action type U is entered and a disbursement record already exists for this disbursement (For Import External Change and Multiple Entry Only)	Actual disbursement record already exists for this disbursement.
2000	Disbursement -Anticipated Date	Anticipated Disbursement	If date entered is more than 10 days before Loan Period Start Date	Anticipated Disbursement Date #N may not be more than 10 days prior to Loan Period Start Date.
2001	Action Date	Actual Disbursement	If date entered is more than 10 days before Loan Period Start Date	WARNING – COD may reject this record since Actual Disbursement Date #N may not be more than 10 days prior to Loan Period Start Date.
~~2005~~	~~Disbursement Anticipated Date~~	~~Anticipated Disbursement~~	~~If disbursement date is after Loan Period End Date~~	~~WARNING – COD may reject this record since Anticipated Disbursement Date must be prior to loan period end date.~~
2010	Anticipated Detail fields	Anticipated Disbursement	If anticipated date is not present and any other anticipated detail is present	Anticipated Disbursement #N detail fields may not be completed without an anticipated disbursement date.

Combination Edits (Continued)

Edit	Field Name	Table	Condition	Message
3070	Action Type	Actual Disbursement	If an actual disbursement's first transaction type is A or Q	First transaction type for disbursement #(N) cannot be A, N, or Q.
3080	Action Date	Actual Disbursement	If Actual Disbursement Date entered is greater than current date plus 7 days	Actual disbursement #N may not be more than 7 days in the future.
3090	Actual Gross Amount	Actual Disbursement	Condition 1: MPN/Prom Note status is N, R, or P AND Condition 2: Origination status is N or R AND Condition 3: Entered amount is changed and saved as non-zero If Conditions 1 OR 2 and 3 are true, fire edit	MPN/Promissory Note must be signed and Loan record must be batched prior to entering Actual Disbursement #(N).
3100	Action Type	Actual Disbursement	If action type entered is A or N and date entered is before date on actual disbursement (type D)	Adjustment may not be prior to actual disbursement.
3105	Action Date	Actual Disbursement	If the action date is 91 days or more greater than the loan period end date	WARNING – This Disbursement Date is 90 days past the Loan Period End Date and will be rejected by COD unless your institution has prior approval from the Department of Education.
3900	Disbursement -Anticipated Gross Amount	Anticipated Disbursement	During ~~Import Change process~~ *Promissory Note Acknowledgement Import*, if the loan origination status is equal to N and a disbursement is non-blank	Anticipated Disbursements may not be changed prior to originating a loan.
3911	Actual Gross Amount	Actual Disbursement	If the sum of all disbursements exceeds the loan amount approved	Actual gross loan total may not exceed the Loan Amount Approved.
3914	Actual Gross Amount	Actual Disbursement	CANCODE is set to Y (through multiple entry/import change) and sum of actuals > 0	You must first adjust all Actual Disbursements to $0 before you can mark this loan inactive.
3995	Actual Gross Amount	Actual Disbursement	If Loan Type is Sub or Unsub, Require Entrance Interview flag is checked in system setup, College Grade Level ~~on Demo record~~ = 0 or 1, and Loan Entrance Interview Date on Demo is blank	Actual disbursements may not be saved without an Entrance Interview for Grade level 0 or 1.

To calculate from **Net Disbursement Amount to Gross Disbursement Amount** use the following calculation:

Net disbursement amount multiplied by 100 divided by 100 minus (Fee% - Rebate%)   OR

 Net disbursement amount divided by .985 = Gross disbursement amount (truncated)

Then proceed with Step ~~1~~ *4*.

Example 1:   Determining Combined Fee/Interest Rebate Amount, Disbursement Net Amount, Loan Fee Amount, and Interest Rebate Amount for Three Disbursements

		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Disb. Number	Gross Disb. Amount	Combined Fee/Interest Rebate Amount	Truncated Combined Fee/ Interest Rebate Amount	Disb. Net Amount	Loan Fee Amount	Truncated Loan Fee Amount	Interest Rebate Amount
1	$1167	1167x(.03-.015)=17.505	17	1167–17=1150	1167x.03 =35.01	35	1150–(1167–35)=18
2	$1167	1167x(.03-.015)=17.505	17	1167–17=1150	1167x.03 =35.01	35	1150–(1167–35)=18
3	$1166	1166x(.03-.015)=17.49	17	1166–17=1149	1166x.03 =34.98	34	1149–(1166–34)=17
Totals	$3500			3449		104	53

The Duplicate Student Borrower Report

The Duplicate Student Borrower Report lists the student borrowers for which COD or the LOC has accepted multiple Direct Subsidized and/or Unsubsidized loan origination records with the same or overlapping academic years.

The Inactive Loan Report

The Inactive Loan Report is a file listing loans that have been inactivated (adjusted to $0) by the school for the reporting period.

The SSN/Name/Date of Birth Change Report

The SSN/Name/Date of Birth Change Report lists Social Security Number Changes initiated by the school or Servicing, Name Changes initiated by the school, and Date of Birth Changes initiated by the schools. This report is generated by the LOC.

It also indicates SSN Changes initiated by the school but rejected by Servicing.

~~The Pending SSN Changes Over 45 Days Report~~

~~The Pending SSN Changes Over 45 Days Report lists the SSN changes initiated by the school and forwarded to Servicing for confirmation. However, a confirmation has not been received from Servicing for a period of 45 days from the date the LOC sent the request to Servicing.~~

The Disbursement Activity Not Yet Booked At Servicing Report

The Disbursement Activity Not Yet Booked at Servicing Report lists the disbursement transactions that have been booked at COD or the LOC, but have not been booked at Servicing. This report also lists the disbursement transactions that have not been booked at COD or the LOC because of error transactions received from Servicing.

Duplicate Student Borrower Report
Message Class: DUPLPFOP or DUPLCDOP, ED0303OP, or UPC03OP

```
Report Date:  03/10/2003      U.S. Department of Education        Page:   1
Report Time:  18:31:25      Federal Direct Loan Program
Duplicate Student Borrower Report
For Direct Loan Year 2002-2003
Reporting Period: 02/30/2003


School Code:     G99999
School Name:     Sample Institute
--------------------------------------------------------------------------
Borrower SS #              Borrower Name
--------------------------------------------------------------------------
Loan ID                    Loan          Total    G  Loan Period        School
                           Amount        Actual   R                     Code
                           Approved      Gross    A
                                         Dis      D
                                         Amount   E
--------------------------------------------------------------------------
School Name                City          State Zipcode     Telephone #
--------------------------------------------------------------------------
Borrower Academic Year  Dependency    Additional Unsub. Eligibility:
                                      Dependent Student HEAL
--------------------------------------------------------------------------
999-99-9999                Student Smith
999999999S03G99999001      $02625        $01313   01 09/10/2002-06/01/2003 G99999
Sample Institute           New City      VA  99999-0000     999-999-9999
09/10/2002-06/01/2003      D

999999999S03G88888001      $02625        $01312   01 09/06/2002-05/10/2003 G88888
Test College               College Station CA  99999-0000     999-999-9999
09/06/2002-05/10/2003      D

888-88-8888                Student Jones
888888888U03G99999001      $03500        $03500   03 09/02/2002-12/15/2002 G99999
Sample Institute           New City      VA  99999-0000     999-999-9999
09/02/2002-05/20/2003      D

888888888U03G99999002      $04000        $04000   03 02/01/2002-06/30/2002 G99999
Sample Institute           New City      VA  99999-0000     999-999-9999
02/01/2003-08/28/2003      D             Y
```

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
The Duplicate Student Borrower Report lists student borrowers for which COD has
accepted multiple Direct Subsidized and/or Unsubsidized Loan Origination records.
The list indicates other schools that have submitted a loan origination record for
the same borrower who may be attending your school. This report assists in
identifying subsequent loan origination records that may reject due to exceeding the
annual loan limits. This report does NOT relieve the school of its responsibility
to monitor all loan activity (including FFEL) for a student through the Financial
Aid Transcript and NSLDS processes.

Inactive Loans Report
Message Class: INACPFOP or INACCDOP, ~~ED0603OP or DILC03OP~~

```
REPORT DATE: 02/01/2003   U.S. DEPARTMENT OF EDUCATION      PAGE: 1
PROGRAM:  XXXXX           FEDERAL DIRECT LOAN PROGRAM
                            INACTIVE LOANS REPORT
                   FOR THE PERIOD 01/01/2002 - 01/31/2003

SCHOOL NAME: XYZ ACADEMY                      SCHOOL CODE: 000000
    ADDRESS: 123456 X-RAY TECHNICIAN BLVD, WINSTON-SALEM, NC 27403

LOAN                                                       INACTIVE
TYPE LOAN ID                  BORROWER NAME                DATE
----------------------------------------------------------------------
 S   000000000S03X00000000 PAULSEN, PATRICK               01/03/2003
 S   000000000S03X00000000 COLLINS, MICHILLE              01/02/2003
 S   000000000S03X00000000 CARTWRIGHT, ROBERT             01/22/2003
 S   000000000S03X00000000 BASILE, LINDA                  01/28/2003

 TOTAL NUMBER OF INACTIVE DIRECT SUBSIDIZED LOANS FOR PERIOD:    4
----------------------------------------------------------------------

 U   000000000U03X00000000 MARSHALL, EDWARD               01/28/2003
 U   000000000U03X00000000 FORRESTER, SUSAN               01/02/2003

 TOTAL NUMBER OF INACTIVE DIRECT UNSUBSIDIZED LOANS FOR PERIOD:   2
----------------------------------------------------------------------

 P   000000000P03X00000000 PHILLIPS, JOAN                 01/13/2003

 TOTAL NUMBER OF INACTIVE PLUS LOANS:     1
----------------------------------------------------------------------

 GRAND TOTAL:     7

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
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Social Security Number/Name/Date of Birth Change Report
Message Class: ~~ED0703OP or DSNC03OP~~ SNDCPFOP or SNDCCDOP

```
Run Date: 09/05/2002     U.S. Department of Education     Page    1
Run Time: 05:46:14 PM    Federal Direct Loan Program

              Social Security Number/Name/Date of Birth Change Report
                    Reporting Period: Month Ending 08/30/2002

School Code: GXXXXX    School Name: UNIVERSITY OF FINANCE
----------------------------------------------------------------------
Borrower Name                                Borrower SS #
Loan ID                   Field Name    Old Value      New Value
Loan Period               School Code   Change Date    Status   Ini.  Ini.
                                        accepted by             Loan  Code
                                           LOS
----------------------------------------------------------------------
School Name               City          State Zipcode  Telephone #
----------------------------------------------------------------------
MILLER, ANN                                            888-88-8888
999999999S03GXXXXX101    LST NAME       SMITH          MILLER
08/20/2002-05/30/2003    GXXXXX         08/24/2002     A        Y
UNIV OF FINANCE          CITY           MO    65211    999-999-9999

999999999U03GXXXXX101    BIRTH DT       01/12/1970     01/21/1970
08/20/2002-05/30/2003    GXXXXX         08/28/2002     A        Y
UNIV OF FINANCE          CITY           MO    65211    999-999-9999

999999999U03EXXXXX101    SSN            999-99-9999    888-88-8888
09/20/2002-06/30/2003    EXXXXX         08/04/2002     A        N
UNIVERSITY               NEWTOWN        MO    63121    888-888-8888

222222222U03GAAAAA101    SSN            222222222      122222222
09/10/2002-04/15/2003    GAAAAA         08/18/2002     R        N     **
XYZ ACADEMY              SALT WATER     MD    99999    777-777-7777

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
```

This report lists SSN/Name/Date of Birth changes for a student with loans
from schools. The list also indicates SSN changes rejected by Servicing. This
report assists schools in identifying when demographic data changes for
a student.

** Servicer has notified COD of a different Social Security Number for this
borrower. COD recommends that the school sends a Change record to COD to update the
borrower's Social Security Number.

Pending Social Security Number Changes Over 45 Days Report
Message Class: ED0803OP or DPSC03OP

Run Date: 11/12/2002   U.S. Department of Education   Page   1
Run Time: 05:34:19 PM   Federal Direct Loan Program

                Pending Social Security Number Changes Over 45 Days Report

School Code: XXXXXX   School Name: University of Finance

Borrower Name				Borrower SS #		
Loan ID	Field Name	Old Value		New Value		
Loan Period	School Code	Change Date accepted by LOS		Status	Ini. Loan	Ini. Code
School Name	City	State	Zipcode	Telephone #		

MONROE, JAMES				888-80-0003		
888800003S03EXXXXX802	SSN	778800003		888800003		
02/02/2002-03/01/2003	EXXXXX	07/29/1998		P	Y	L
GRADUATE University	CAMBRIDGE	MA	02138	617-495-0802		
888800003P03GXXXXX301						
03/01/2002-03/02/2003	GXXXXX				N	
UNIV OF Finance	HOPE	AR	71801	501-777-5722		
888800003S03EXXXXX903						
03/01/2002-03/02/2003	EXXXXX				N	
TECH	PASADENA	CA	91125	818-395-8498		
888800003S03GXXXXX101						
03/01/2002-03/02/2003	GXXXXX				N	
XYZ Academy	IRVINE	CA	92717	949-824-37742		
888800003U03GXXXXX101						
01/31/2002-01/31/2003	GXXXXX				N	
UNIVERSITY Tech	BIRMINGHAM	AL	35294	205-934-8135		

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

This report lists Pending SSN changes for a person with loans from
schools. This report assists schools in identifying pending data
changes for a person. The pending status will not be changed until an
"approved" or "rejected" confirmation is received from Servicing.

Disbursement Activity Not Yet Booked At Servicing
Message Class: DABSPFOP or DABSCDOP, ED1403OP, or DASC03OP

```
Run Date: 11/30/2002        U.S. Department of Education       Page    1
                             Federal Direct Loan Program
           Report on Disbursement Activity Not Yet Booked at Servicing
                              as of 11/30/2002
                For Transactions Received (From Schools)
                    and booked at LOS by 11/13/2002
School Code: G99903 School Name: SAMPLE COMMUNITY COLLEGE
-----------------------------------------------------------------------
Line No      Program Yr   Borrower Name                 Borrower SSN
Loan ID                   Disb Seq No   Activity Seq No Trans Type
Booked Dt   Dt Recv@LOS   Net Amt/Net Adj               Days Held(Y/N)
-----------------------------------------------------------------------
1            2002-2003    GREENE1, TREVOR               123-22-1234
123221234S03G99903001          1                1 D
10/02/2002 *10/02/2002         $340.00               5            N

2            2002-2003    GREENE1, TREVOR               123-22-1234
123221234S03G99903001          2                1 D
10/02/2002 *10/02/2002         $340.00               5            N

3            2002-2003    GREENE1, TREVOR               123-22-1234
807009040S03G99903001          3                1 D
10/02/2002 *10/02/2002         $340.00               5            N


THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
```

This Disbursement Activity Not Yet Booked at Servicing Report lists the
disbursement transactions that have been booked at LOS but have not
been booked at Servicing. This report also lists the disbursements
transactions that have not been booked in LOS because of the
transactions error (Held). The report assists schools in identifying
the problem loans.

* indicates the transaction has been reported in the previous month.

Delinquent Borrower Report
Message Class: ED0403OP or DQBD03OP
Delinquent Borrower Detail Record (Data Format)

Field #	Start Position	End Position	Length	Field Name	Field Type	Valid Field Content
1	1	6	6	Direct Loan School Code	A/N	Gnnnnn or Ennnnn
2	7	10	4	Record Type	A/N	DETL=Detail
3	11	18	8	As of Date	N	MMDDCCYY
4	19	27	9	Borrower SSN	N	
5	28	35	8	Borrower Date of Birth	N	MMDDCCYY
6	36	65	30	Borrowers Last Name	A/N	
7	66	95	30	Borrowers First Name	A/N	
8	96	96	1	Borrowers Middle Initial	A/N	
9	97	107	11	Past Due Amount	N	Includes Pennies
10	108	111	4	Days Delinquent	N	
11	112	119	8	Delinquent Date	N	MMDDCCYY
12	120	130	11	Loan Amount	N	Includes Pennies
13	131	141	11	Monthly Payment Amount	N	Includes Pennies
14	142	149	8	Academic Completion Date	N	MMDDCCYY
15	150	179	30	Address Line 1	A/N	
16	180	209	30	Address Line 2	A/N	
17	210	234	25	City	A/N	
18	235	236	2	State Abbreviation	A	
19	237	250	14	Zip Code	A/N	
20	251	275	25	Country	A/N	
21	276	276	1	Address Condition	A	G=Good R=Returned B=Bad
22	277	286	10	Borrower's Residence Phone	A/N	
23	287	296	10	Borrower's Business Phone	A/N	
24	297	304	8	Grace End Date	N	MMDDCCYY
25	305	314	10	Borrower Status	A	Delinquent Defaulted

School/COD Loan Totals List

Description
This report compares the total net disbursement amount at your school to the total net disbursement amount at COD.

Analysis Tips
Analysis of this report identifies discrepancies between actual disbursement records on file at your school versus actual disbursement records accepted at COD and may assist in the reconciliation process. This analysis identifies actual disbursement records that are on record at your school and may require further research to determine why these records are not yet accepted at COD.

School/COD Loan Totals List (Continued)

Report Headings and Data Descriptions

Heading	Description
Student's Name	The loans are identified and can be sorted by student's name
PLUS Borrower's Name	The PLUS loans are identified by the PLUS borrower's name For Subsidized or Unsubsidized loans this is blank
Loan ID	Identifies the loan records The report can be sorted by Loan ID
Origination Batch ID	Identifies the batch created for transmission to the Loan Origination Center
Loan Type	Identifies the loan: P-PLUS, S-Sub, U-Unsub
School Total Net Disbursed	Amount of net disbursement per loan at school
Total Net COD Amount	Amount of net disbursement per loan at Loan Origination Center
School-COD Difference	Difference between school's net amount and COD's net amount

Sample Output Document

```
Report Date: 03/16/2001    U.S. DEPARTMENT OF EDUCATION                  PAGE:    1
Report Time:   20:08:18 2002-2003 Federal Direct Loan Program
                              School/COD Loan Totals List
                             (ALL RECORDS)                     Sort: Last Name
    THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
*************************************************************************

Student's Name
PLUS Borrower's Name              Loan      School Total      Total Net  School-COD
   Loan ID                        Type      Net Disbursed     COD Amount Difference
      Origination Batch ID
-------------------------         ----      -------------     ---------- ----------
DUNLAP, AZALEA A.
CRUZ, DAISY
   058764778P02G03626001          P             $960            $960          $0
      PF2G0362620010316162749

   058764778S02G03626001          S             $194            $194          $0
      #D2G0362620010316162723

   058764778U02G03626001          U             $421              $0        $421
      #D2G0362620010316162723


RUBEN, JEMELINE I.
RITTER, EDGAR
   058626852P02G03626001          P           $1,440            $720        $720
      PF2G0362620010316162953

   058626852S02G03626001          S             $227              $0        $227
      #D2G0362620010316162942

   058626852U02G03626001          U             $127            $127          $0
      #D2G0362620010316162942


Total PLUS:                                   $2,400          $1,680        $720
Total Subsidized:                               $421            $194        $227
Total Unsubsidized:                             $548            $127        $421

Grand Total:                                  $3,369          $2,001       $1368
```

Master Promissory Note (Subsidized/Unsubsidized)

Sample Master Promissory Note (MPN)

A sample Master Promissory Note may be accessed via the following Web site:

www.ed.gov/offices/OSFAP/DirectLoan/brr.html

This site provides two versions of the MPN. Version A provides data labels and Version B does not provide data labels. Also available are the instructions for completing the MPN.

Borrower's Rights and Responsibilities

A sample of the Borrower's Rights and Responsibilities information may be accessed via the following Web site:

www.ed.gov/offices/OSFAP/DirectLoan/brr.html

Promissory Note (PLUS)

Sample PLUS Promissory Note/Application

A sample PLUS Promissory Note/Application may be accessed via the following Web site:

www.ed.gov/offices/OSFAP/DirectLoan/brr.html

PLUS Borrower's Rights and Responsibilities

A sample of the PLUS Borrower's Rights and Responsibilities information may be accessed via the following Web site:

www.ed.gov/offices/OSFAP/DirectLoan/brr.html